

Membership Policies

California Urban Water Conservation Council

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Admittance of New Signatories

The following procedure shall be observed for the admittance of new signatories:

1. A potential signatory shall submit the MOU Signature Page and New Signatory Information Form.
2. The Membership Committee shall review, on a monthly basis, the applications received by the office and make decisions related to admittance within each Group, as provided for in the MOU.
3. The Membership Committee shall consider and admit new members to the Council via conference call or meeting of all six Membership Committee members. The Membership Committee, as required in Section 7.2 of the MOU, shall be composed of three Group 1 members and three Group 2 members. *All membership committee members must cast a vote for a signatory to be admitted.* To be admitted, a signatory must be approved by a majority of both the Group 1 members and the Group 2 members of the Committee.
4. Membership Committee decisions on provisional membership shall be posted on a Consent Calendar for ratification at each Plenary Session. If concerns are raised at a Plenary session regarding the classification of any such new member, the membership in question would be returned to the Membership Committee for resolution.

(Approved by the Plenary September 21, 2000; Revised by Membership Committee July 17, 2001; Approved by the Steering Committee on August 8, 2001)

Financial Contributions to the Council

While the signing of the Memorandum of Understanding remains voluntary, membership in the California Urban Water Conservation Council is not free of charge. However, Council membership benefits and services can only be provided when the membership contributes dues to support the maintenance of those benefits and services. The Council may mail annual assessment invoices to signatories of all three groups to cover budgetary expenses. Members desiring Council services shall be current dues-paying members. Members desiring to be nominated and elected to the Council Board of

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Directors shall be also current dues-paying members in good standing. There should be no “signatory only” category for Group 3 members, since they use membership to promote themselves.

The Council's dues structure shall be reviewed by the Finance Committee every two years, in even-numbered years, and calculated as follows:

1. Group 1 Retailer dues shall be calculated yearly as follows: For those retailers serving less than 3,000 connections the formula is a \$1,190 administration fee plus 2.677 cents per connection plus 3.33 cents per acre foot delivered. For those retailers serving more than 3,000 connections the formula is a \$2,379 administration fee plus 2.67 cents per connection plus 3.33 cents per acre foot delivered. The data on connections and volume shall be drawn from the Council's BMP Reporting database.
2. Group 1 Wholesaler dues shall be calculated yearly as follows: For those wholesalers serving 10,000 acre feet per year or less (exclusive of sales to other wholesalers) the formula is a \$1,223 administration plus \$335. For those wholesalers serving between 10,001 acre feet per year to 50,000 acre feet per year, the formula is a \$2,446 administration fee plus \$834. For those wholesalers serving between 50,001 acre feet per year to 75,000 acre feet per year, the formula is a \$2,446 administration fee plus \$1,335. For those wholesalers serving between 75,001 acre feet per year to 100,000 acre feet per year, the formula is a \$2,446 administration fee plus \$2,780. For those wholesalers serving between 100,001 acre feet per year to 500,000 acre feet per year, the formula is a \$2,446 administration fee plus \$5,560. And for those wholesalers serving over 500,001 acre feet per year, the formula is a \$2,446 administration fee plus \$14,454. The data on volumetric deliveries shall be drawn from the Council's BMP Reporting database or from the wholesalers themselves and shall be exclusive of sales to other wholesale entities.
3. Group 2 Dues shall be \$282 per year. Statements of equivalent in-kind services may be filed with the Council and are due by October 31 of each billing year.
4. Group 3 Dues shall be calculated yearly within the following classification categories: Service Providers; Product Manufacturers and Retailers; Education and Government; Wastewater; Not-for-Profit; and Industry Trade Associations. The Finance Committee shall yearly set the proposed dues for the classification categories. Any increase in dues more than a 25% increase shall be phased in over a multiple year period.

(Approved by the Steering Committee November 8, 2004; Ratified by the Plenary for Group 1 and 2 on December 8, 2004; Revised by Steering Committee November 8, 2007; Revised by the Steering Committee November 5, 2008; Revised by the Plenary December 10, 2014))

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Group 3 Participation

When voting at the Executive and Board of Directors meetings, Groups 1 and 2 should ask for Group 3 views, which will provide means for greater participation and sense of equal standing for Group 3. At meetings and conferences, highlighting each group is important. This could be accomplished by having a Group 3 spotlight at Plenary Meetings by providing sponsorship tables for Group 3 members to display their information and allowing for networking opportunities. The Council will continue discussing how to leverage the underutilized and untapped resources of Group 3.

(Approved by the Steering Committee November 7, 2007)

Membership Committee Member Terms

The Membership Committee shall be composed of three Group 1 representatives and three Group 2 representatives, as provided by Section 7.4 of the MOU. The members of the Membership Committee shall serve terms of two years when elected. Beginning in December, 2001, three members shall be elected by the Plenary for two year terms. The remaining three members shall be elected in December, 2002. Members may serve consecutive terms. Group 3 may also elect up to three members to serve on an advisory basis.

(Approved by the Steering Committee August 8, 2001)

Restriction of Access to Signatory Information

In general, the Council shall not make available its mailing list of signatory information, including names, phone numbers, and email addresses, to any other organization. Any exceptions to this rule shall be approved at the discretion of the Executive Director of the Council. Where appropriate, the Council may send materials of public interest directly to Council members upon request.

(Approved by the Steering Committee August 8, 2001)